



Minutes for the meeting held on Tuesday 3rd February 2026

In attendance:

Cllr P. Young (Chair) PY
Cllr G Chapman (Vice Chair) GC
Cllr L Booth LB
Cllr A Blanshard AGB
Cllr J Wrigley JW
Cllr S Tranter ST
Clerk S Davitt SD

Apologies:

Cllr A Bradbury AB

26/02-1. Declarations of Interest

Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have in any item of business on the agenda, no later than when the agenda item is reached.

- Cllr Wrigley is part of the Hatton Village Community Association (HVCA) (Permanent)
- Cllr Booth is a ward councillor for WBC
- Cllr Chapman Member of board of directors for Warrington &Co
- Cllr Young, Cllr Wrigley and Cllr Tranter are all members of the Hatton Village Golf Society (HVGS)

26/02-2. Minutes and financial report from the previous Meeting

The minutes and financial report were confirmed as a true record.

26/02-3. Public Forum

Meetings will be open to the public and press but they may be temporarily excluded from the meeting if the business is regarded as confidential

Members of the public may speak at Council meetings at the discretion of the Clerk/Chairman of the meeting.

Should a resident attend a meeting, the Clerk should enquire if there is a particular item they wish to bring to the attention of the PC.

If this is on the agenda then it should be discussed immediately



A maximum of 15 minutes will be allocated to this item.

Members of the Public attending.

No attendees.

26/02-4. Chair report.

Matters arising from the previous meeting:

None

Items for discussion

- A. Tracey Walsh has accepted the vacant position of Councillor on Hatton Parish Council. This was unanimously agreed.
An email account is to be created for Cllr Walsh. **ST**

- B. Following reports of flooding near the new stile on Hatton Lane, the landowner has agreed to raise the level of the path once the surrounding ground has sufficiently dried. The situation will continue to be monitored. **PY**

26/02-5. Report from Hatton PCSO

No report received

- A. The speeding results will be escalated to the police for further action. **PY**

26/02-6. Report from WBC

No report received

26/02-7. Finance

Bank Accounts as of 30 Jan 2026

Nat West accounts:

Business Current account	£ 705.45
Business Reserve account	£ 22.94
High Interest Account	£ 22289.35
Barclays Current account	£6443.22

26/02-8. Correspondence

- A. A resident contacted the Parish Council regarding potential funding for the Hatton Village Golf Society. A request for £500 was submitted, with the funding intended to support:
 - Advance booking of courses to secure early-booking discounts



- Subsidising games costing more than £45 per person
- The end-of-season presentation evening

The Council approved the funding request. An invoice will be forwarded to the Clerk **JW**.

- B. £500 will be transferred to HVCA **SD**.
- C. Starting April 2026, the HVCA will submit an annual report to support its funding request for the year. **JW**

26/02-9. Parish Councillors Reports.

- **Planning – Cllr Wrigley/Cllr Chapman**

Matters arising from the previous meeting:

None

Items for discussion at the meeting / items for agreement:

A. Planning Applications

1. Ref 2025/01589/FULH - 4 Hatton Lane

Further application for a House extension submitted 6/11/2025

No action taken

No decision as yet by WBC.

2. Ref 2025/01567/FUL – Land adjacent to Little Greenside, Goose Lane

Application for a stable building submitted 10/11/2025

PC response to WBC – No objection provided the proposal complies with WBC Green Belt policies.

No decision as yet by WBC

3. Ref 2025/01718/FUL Pillmoss Farm East Pillmoss Lane

Application for an Agricultural Produce Storage Building submitted 05/12/2025

PC response given to WBC 29th January. Response agreed.

B. Enforcement Notices.

Nothing to report.

C. South Warrington Parishes - South East Warrington Urban Extension (SWP SEWUE)

Next meeting yet to be arranged.

- **Environment: Cllr Bradbury reported:**

Nothing to report

- **Traffic and road Safety: Cllr Blanshard reported.**



Matters arising from the previous meeting:

- A. The PCSO has been contacted regarding recent traffic matters; no response has been received to date.
- B. The village welcome letter will be updated to include Cllr Walsh's details, along with information on the Hatton Village Golf Society, Hatton Lads, Hatton Mums' Group etc **AGB.**
- C. A request has been submitted to Eccleston Homes regarding the installation of a grit bin at Pintail Close. The matter has been forwarded to their Customer Care team for consideration.

Items for discussion at the meeting / items for agreement:

None

- **Technology: Cllr Tranter Reported:**

Matters arising from the previous meeting:

- A. A request has been made to TechMedia to view the website statistics. **ST**
- B. The cloud storage email account is being reviewed and will be updated as needed. An assessment is also being made on whether a parish council email address should be used. **ST**

Items for discussion at the meeting / items for agreement:

None

- **Social:**

- A. Newsletter to be drafted. Ideas to be sent to Cllr Walsh **TW**

26/02-10. Clerk matters

- A. Assertion 10: From 2025/26 onwards, the Council will be required to formally confirm compliance with its data protection obligations as part of the AGAR process. A review of the Parish Council's current position has been completed and several gaps have been identified.
 - i. Emails:
 - Avoid use of personal emails **ALL**
 - Remove access to emails for Cllr Power. Review if their emails can still be accessed **ST**
 - Who has access to all email accounts in case of Freedom of information request. **ST**
 - ii. Website accessibility:
 - Review website accessibility statement **SD**
 - Add accessibility audit to clerk calendar **SD**



- Then Media to be contacted regarding their accessibility audit. **ST**
 - iii. IT policy to be reviewed in line with draft policy on NALC website. **ST**
Review Councillor training. **SD**
 - iv. Data protection:
Perform data road map of all data stored. **SD**
- B. 2026/2027 Precept:
A request for a precept increase has been submitted to WBC. An acknowledgement email has been received.
- C. The draft budget for 2026/27 was reviewed and approved.
- D. Updates to the bank account mandates have been submitted to the relevant banks.
- E. VAT reclaim documentation has been submitted to HMRC for review.
- F. A payment request has been received from SEWUE for £25.08. Payment approved. **SD**
- G. Councillor details required for the new bank account have been received. Lloyds will now be contacted to progress the account opening. **SD**

Proposed dates for future meetings.

All meetings to be held at 7pm.

- Mar 3rd 2026
- April 7th 2026
- May 5th 2026
- June 2nd 2026
- July 7th 2026
- 1st Sept 2026
- 6th Oct 2026
- 3rd Nov 2026
- 5th Jan 2027
- 2nd Feb 2027

PC meetings may be held in August and December if the Clerk deems it necessary.

26/02-11. AOB

26/02-12. To Note Matters Arising for next meeting

Action number	Details	Action owner
26/02 – 4A	An email account is to be created for Cllr Walsh.	ST
26/02 – 4B	Following reports of flooding near the new stile on Hatton Lane, the landowner has agreed to raise the level of the path once the surrounding ground	PY

Hatton Parish Council



	has sufficiently dried. The situation will continue to be monitored.	
26/02 - 5A	The speeding results will be escalated to the police for further action.	PY
26/02 – 8A	The Council approved the funding request for HVGS. An invoice will be forwarded to the Clerk.	JW
26/02 – 8B	£500 will be transferred to HVCA.	SD
26/02 – 8C	Starting April 2026, the HVCA will submit an annual report to support its funding request for the year.	JW
26/02 – 9B Traffic	The village welcome letter will be updated to include Cllr Walsh’s details, along with information on the Hatton Village Golf Society, Hatton Lads, Hatton Mums’ Group etc.	AGB
26/02 – 9A IT	A request has been made to TechMedia to view the website statistics.	ST
26/02 – 9B IT	The cloud storage email account is being reviewed and will be updated as needed. An assessment is also being made on whether a parish council email address should be used.	ST
26/02 – 9A Social	Newsletter to be drafted. Ideas to be sent to Cllr Walsh.	TW
26/02 - 10A Assertion 10 review	Avoid use of personal emails.	ALL
	Remove access to emails for Cllr Power. Review if the emails can still be accessed.	ST
	Review who has access to all email accounts in case of Freedom of information request.	ST
	Review website accessibility statement.	SD
	Add accessibility audit to clerk calendar.	SD
	Then Media to be contacted regarding their accessibility audit results.	ST
	Review Councillor training.	SD
26/02-10F	A payment request has been received from SEWUE for £25.08. Payment approved.	SD
26/02-10G	Councillor details required for the new bank account have been received. Lloyds will now be contacted to progress the account opening.	SD

Date and time of next meeting.

Tuesday 3rd March 2026

Meeting closed at 20:34.