**Minutes of the meeting held on Tuesday 2nd September 2025 at the Hatton Arms**

**In attendance:**

Cllr P. Young (Chair) PY

Cllr G Chapman (Vice Chair) GC

Cllr L Booth LB

Cllr S Tranter ST

Cllr A Blanshard AGB

Cllr J Wrigley JW

Clerk S Davitt SD

**Apologies:**

Cllr J. Power JP

Cllr A Bradbury AB

**25/09– 1. Declarations of Interest**

Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have in any item of business on the agenda, no later than when the agenda item is reached.

- Cllr Wrigley is part of the Hatton Village Community Association (HVCA) (Permanent)

- Cllr Booth is a ward councillor for WBC

- Cllr Chapman Member of board of directors for Warrington &Co

**25/09 – 2. Minutes and financial report of the previous Meeting**

The minutes and financial report were confirmed as a true record. Agreed.

**25/09 – 3. Public Forum**

Meetings will be open to the public and press but they may be temporarily excluded from the meeting if the business is regarded as confidential

Members of the public may speak at Council meetings at the discretion of the Clerk/Chair.

Should a resident attend a meeting, the Clerk should enquire if there is a particular item they wish to bring to the attention of the PC.

If this is on the agenda then it should be discussed immediately

A maximum of 15 minutes will be allocated to this item.

**Members of the Public attending.**

No attendees.

**25/09 – 4. Chair report**

**Matters arising from the previous meeting:**

Judith Godley has requested to be relieved of her responsibility for monitoring the defibrillator.

Cllr Young will take over this important role, with the agreement of the PC. Agreed.

**Items for discussion**

1. It was agreed to proceed with opening a Charitable and Community bank account with Lloyds Bank. It was suggested that Sandra, Ghazala, and Jayne be appointed as account signatories. A review of the requirements for opening the account will be carried out. **SD**
2. Payment to the Hatton Arms of the Creamfields’s Voucher scheme - £1435 approved. Invoice requested and payment to be made. **SD**
3. A vote of thanks to Jayne for organising the Creamfields vouchers.
4. An email will be sent to Jackie at the Hatton Arms thanking her for all her help with the Creamfields vouchers. **PY**

**25/09 – 5. Report from Hatton PCSO**

1. No report received. PCSO to be contacted to ensure report is received. **AGB**

**25/09 – 6. Report from WBC**

No report received.

**25/09 – 7. Finance**

Bank Accounts as of 31 August 2025.

Nat West accounts:

Business Current account £ 4060.21

Business Reserve account £ 22.84

High Interest Account £ 22007.29

Barclays Current account £3503.00

 **25/09 – 8. Correspondence**

1. A resident contacted the Parish Council regarding the footpath between Sankey Lane and Hatton Lane, which has been closed due to the ongoing housing development. The path is currently overgrown, and the resident has requested that it be cleared.

A response has been sent confirming that Eccleston Homes has offered to carry out the clearance. Additionally, a request will be made to the landowner to consider replacing the style with a gate to improve accessibility for prams and dogs. **PY**

1. The resident had filled in the online form via the website but the clerk did not receive the message. The online messages are being forwarded to Cllr Tranter. Website links to be updated so online form messages are received by the clerk. **ST**

**25/09 - 9. Parish Councillors Reports.**

* **Planning – Cllr Wrigley/Cllr Chapman**

**Matters arising from the previous meeting:**

NA

**Items for discussion at the meeting / items for agreement:**

1. Planning Applications

 Ref 2025/01022/FULH 22 Goose Lane

 This is a Householder Application (classed as Full Planning (Householder) by WBC) for 2-storey side and rear extension.

 In accordance with the procedure agreed earlier this year between myself and Councillor Chapman as there hasn’t been any contact to the PC from adjacent residents (who will all have received notification of the Application) there is no need for the PC to make any comment to WBC, rather the matter can be left to WBC Planners to deal with in accordance with their Policies.

1. Enforcement Notices.

 Nothing to report.

1. South Warrington Parishes - South East Warrington Urban Extension (SWP SEWUE)

 Councillor Chapman and I attended the last meeting held on 22nd July.

 The purpose of the meeting was for Homes England and WBC Planners to update the Working Group on progress with their Master Plan.

 No date has been fixed for the next meeting.

* **Environment: Cllr Bradbury reported.**

**Matters arising from the previous meeting:**

NA

**Items for discussion at the meeting / items for agreement:**

1. Request Approval for payment of Invoice Number - 5036 from JW Garden Services

for grass cutting in Hatton on the following dates @ £70.00 per visit -

24th July + 8th August 2025. Amount due £140.00 Payment agreed. **SD**

1. 2 local footpaths require maintenance:
* Overgrown footpath from Warrington Road to Goose Lane.
* Damaged bridge on Hatton Lane to Goose Lane path.

Photos and what 3 words location to be sent to Cllr Booth. **PY**

Cllr Booth to raise issue of footpath maintenance with WBC. **LB**

1. Report of overgrown ivy by the ginnel. Jack Whittaker will speak to the owner of fence regarding what work is required.
2. Request approval for the purchase of winter plants. The cost will be approximately £160. Purchase agreed.
3. A large amount of litter was observed on Warrington Road after Creamfields. This will be raised at the Creamfields after action review. **LB**
* **Traffic and road Safety: Cllr Blanshard reported.**

**Matters arising from the previous meeting:**

N/A

**Items for discussion at the meeting / items for agreement:**

1. Cllr Blanshard met with PCSO Jordan to discuss residents' concerns about excessive speeding, which had been raised on WhatsApp. It was agreed that PCSO Jordan would explore the possibility of establishing a Community Speed Watch scheme and look into acquiring additional monitoring equipment for a period of covert speed monitoring through the village centre. He would also investigate whether the speed enforcement van could be deployed in the village centre more frequently.
2. Cllr Blanshard provided HTAG organiser Margaret Winstanley with an update on the council’s ongoing efforts to address speeding in the village. These efforts included:

**Key problems identified:**

* Excessive speeds.
* Rising traffic volumes (likely due to Chester Road works; SIDS data shows big increase vs summer 2023).
* Large vehicles using the village.

**Barriers to addressing speeding:**

* Hatton’s long layout means issues are spread out.
* Warrington Borough Council (WBC) stated data doesn’t justify intervention.
* PCSO has limited time/resources.

**Parish Council actions so far:**

* Installed SIDS on Warrington Rd & Hatton Lane — for both calming and data collection.
* Purchased software to break down speeding offences by hour; sharing with PCSO.
* Enabled two-way monitoring on SIDS (since June).
* Collated data into easier-to-read format; shared on council website.
* Discussions with WBC’s highway engineer Jamie Fisher (WBC cautious due to lack of data and cost/noise complaints about interventions).
* Looked into self-funding traffic calming, though affordability and resident acceptance are barriers.
* Speed stickers for bins in 30mph zones are being purchased
1. On 25/08/25, Cllr Blanshard wrote to Councillor Laura Booth seeking advice on whom to contact regarding the withdrawal of the number 10 bus service.

The removal of this service means Hatton will lose its regular hourly connection to Warrington, which currently provides around 12 journeys in each direction on weekdays and Saturdays. The only remaining public transport will be a limited number of irregular journeys on services 8 and 9B, amounting to just 4–6 buses per day, with long gaps between services and no evening or Sunday provision.

Cllr Booth stated that there may be a general meeting about Warrington’s bus services, as the issue has generated a number of correspondences. **LB**

* **Technology: Cllr Tranter Reported**

**Matters arising from the previous meeting:**

1. 25/07 – 9B Review if there is any guidance regarding PC laptop security ie CHaLC, ICO. This item is still being reviewed. The PC currently do not have an IT policy.
2. 25/07 – 9C Backup of the old website has been taken, the domain and all related services have now been ceased.

**Items for discussion at the meeting / items for agreement:**

1. Old Website data files to be added to the Clerk Laptop/Google Drive for safekeeping. Laptop to be made available. **SD/ST**
* **Social: Cllr Power Reported:**

**Matters arising from the previous meeting:**

N/A

**Items for discussion at the meeting / items for agreement:**

1. Uptake of the Creamfields vouchers was excellent.

 147 adults

 17 children.

**25/09- 10. Clerk matters**

1. Request approval of Zurich insurance renewal payment of £241 (due date 2nd October 2025). Payment agreed. **SD**
2. Remembrance Day wreaths – Royal British Legion have been contacted and two wreaths ordered.
3. Wheelie bin stickers – a new supplier has been found on eBay. Purchase of 100 of the yellow 30mph stickers agreed. **SD**

**Proposed dates for future meetings.**

All meetings to be held at 7pm.

Oct 7th 2025

Nov 4th 2025

Jan 6th 2026

Feb 3rd 2026

Mar 3rd 2026

Apr 7th 2026

May 5th 2026

June 2nd 2026

July 7th 2026

1st Sept 2026

PC meetings may be held in August and December if the Clerk deems it necessary.

**25/09 – 11. AOB**

None

**25/09 – 12. To Note Matters Arising for next meeting**

|  |  |  |
| --- | --- | --- |
| **Action number** | **Details** | **Action owner** |
| 25/09 – 4A | It was agreed to proceed with opening a Charitable and Community bank account with Lloyds Bank. A review of the requirements for opening the account will be carried out. | SD |
| 25/09 – 4B | Payment to the Hatton Arms of the Creamfields’s Voucher scheme - £1435 approved. Invoice requested and payment to be made | SD |
| 25/09 – 4D | An email will be sent to Jackie at the Hatton Arms thanking her for all her help with the Creamfields vouchers | PY |
| 25/09 – 5A | No report received. PCSO to be contacted to ensure report is received. | AGB |
| 25/09 – 8A | A request will be made to the landowner to consider replacing the style with a gate on the Sankey Lane to Hatton Lane footpath to improve accessibility for prams and dogs | PY |
| 25/09 – 8B | The clerks is not receiving the messages form the online form via the website. The online messages are being forwarded to Cllr Tranter. Website links to be updated so online form messages are received by the clerk. | ST |
| 25/09 – 9AEnvironmental | Payment of Invoice Number - 5036 from JW Garden Services for grass cutting in Hatton on the following dates @ £70.00 per visit - 24th July + 8th August 2025. Amount due £140.00  | SD |
| 25/09 – 9BEnvironmental  | 2 local footpaths require maintenance:• Overgrown footpath from Warrington Road to Goose Lane.• Damaged bridge on Hatton Lane to Goose Lane path.Photos and what 3 words location to be sent to Cllr Booth. | PY |
| Cllr Booth to raise issue of footpath maintenance with WBC. | LB |
| 25/09 – 9E Environmental | A large amount of litter was observed on Warrington Road after Creamfields. This will be raised at the Creamfields after action review. | LB |
| 25/09 – 9CTraffic | Number 10 bus withdrawal - Cllr Booth to update PC on WBC next steps. | LB |
| 25/09 – 9CTechnology | Old Website data files to be added to the Clerk Laptop/Google Drive for safekeeping. Laptop to be made available. | SD/ST |
| 25/09 – 10A | Payment of Zurich insurance renewal £241 (due date 2nd October 2025). | SD |
| 25/09 – 10C | Wheelie bin stickers – a new supplier has been found on eBay. 100 of the yellow 30mph stickers to be purchased  | SD |
| 25/07 – 9BTechnology | Review what information is present on the laptop and delete any personal information ie signatures, addresses etc | SD |
| 25/07 – 10C | VAT reclaim to be progressed. Seek advice on what we can claim for | SD |
| 25/07 – 11A | The old minute books are to be taken to the townhall for archiving | JP |
| 25/07 – 11B | Resend financial email to all councillors for review ie 25/26 budget, asset list etc | SD |

**Date and time of next meeting.**

Tuesday 7th Oct2025

Meeting closed at 20:26